



Your place in the community to explore, create and share information and ideas

Regular Board Meeting Minutes  
Tuesday Nov. 10th 7:00pm  
Zoom Meeting

Present: Dan Rye, Kimberly Partanen, Kim Pham, Nova MacDougall, Sarah Byers, Terry Gerling, Terry Vickers, Leeza Perehuoff  
Regrets: Jesse Ellis, Jill Seaborn, Wendy Hurst

Chair: Jayme Jones Recording

Secretary: Sarah Brownlee

*Terry Gerling Acknowledge unceded territory:*

We would like to begin by acknowledging that the land on which we gather is the traditional unceded territory of the Ktunaxa, Syilx (Okanagan), and Sinixt Peoples.

### Roundtable Check-In

1. Approval of the Agenda motioned Sarah seconded Kim Pham
2. Approval of the Minutes motioned Dan, seconded Nova
3. Librarian's Report  
Area H funding for 2020 will be received by the end of month. Jayme, Sarah and Kim presenting on the 16th at 2pm to City Council. Library will request 2/2/2% for the next 3 years (continue at same level). Link to join the city council meeting is on city website or call 250-304-8133 ask for Bree. FOL donated 4,300 for 6 new tables and 12 new chairs for refurbishing small meeting room. Food for fines for month of November and into December, \$2 of fines removed per food item. The giving Tree will also be out to collect warm things. Kim asked to join Focus group for Downtown Castlegar. Programs have stayed the same. 4000 hits on our virtual story time, families are picking up crafts weekly. The City replaced ceiling tiles and new flooring in parts of the library was discussed.
4. Correspondence: Focus group invitation
5. Committee Reports
  - a. Finance (Feb/May/Sept/**Nov**)  
Sarah Byers acting treasurer for meeting. Nothing to report.
  - b. Personnel : Terry G and Nova will be meeting with Kim for her review on Wednesday November 25 10am.
  - c. Friends of the Library – Won't be meeting again until the AGM in 2021. FOL gave \$4300 for new furniture.
  - d. Kootenay Library Federation – Nothing to report



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- e. Policy – Nova has been working on the operation policy review. Meeting coming soon.
  - f. Building – Went over what needed to be done, carpet and flooring, exterior stairs, ceiling tiles. Steps are a safety issue and has been mentioned to the city.
6. New business
- a. Committee discussion for the new members – Jayme shared the different committees for their consideration.
  - b. Strategic Plan discussion: *We have strengthened key partnerships and deepened our Board's involvement in Stewardship.*
7. Old business
- a. Elect Treasurer – Jayme nominates, seconded by Kim Pham for Leeza Perehuoff to be Treasurer. All in favour. Welcome Leeza to this new position.
  - b. 2021 Draft Budget – COVID restrictions should be considered in revenue calculations in 2020. Revenue down in 2020 for book sales, photocopier, fines and room rentals. Electronic subscriptions reduced due to onetime provincial funding of a core database suite. Children programming budget increase due to continue grab and go craft packs. Year End is December 31st. Kim will adjust 2021 revenue for budget to be passed at December meeting.
8. Strategic Plan Check-In – CDPL Strat Plan document in Nov. package
- \*Presentation to Council
  - \*Downtown Castlegar Arts and Culture focus group
  - \*FOL tables have arrived
  - \*New flooring and paint quote
  - \*Virtual story times to be updated

## Roundtable Checkout

Next regular meeting: December 9, 2020