



Castlegar & District Public Library

1005 Third St Castlegar, BC V1N 2A2

Tel: 250-365-6611 Fax: 250-365-7765 <http://castlegar.bclibrary.ca/>

The Castlegar & District Public Library has openings for Summer Reading Club Coordinators.

Dates: June 3 - August 23, 2019: 30 hours/week, 6 hours/day

Wage: \$13.85 plus 13% in lieu of benefits

Duties:

- Organize and implement the Summer Reading Club for children aged 3 - 14
- Prepare artwork and graphics in Reading Club room.
- Advertise in local papers, prepare posters, visit schools to promote program.
- Plan programs, field trips, speaker presentations, and crafts and games for all age groups.

Qualifications:

- 16 – 30 years of age.
- Successful completion of Grade 12.
- Full-time student, returning to full-time studies in Fall 2019
- Good computer skills and knowledge of basic office programs.
- Excellent oral and written communication skills.
- Ability to work with children.
- Mature, reliable and responsible.
- Strong organizational skills.
- Ability to work effectively as a member of a team.

Please submit resume to the Library by May 21st 2019 by Email: lzaytsoff@castlegarlibrary.com or in person.

Contact Information:

Laura Zaytsoff
Children's, Youth, and Outreach Librarian
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250-365-6611
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