Castlegar & District Public Library

Your place in the community to explore, create and share information and ideas

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Regular Board Meeting Minutes
December 11 7:02pm

Present: Cherryl MacLeod, Jesse Ellis, Jill Seaborn, Kimberly Partanen, Sarah Byers, Shannon McCready, Shemmaho Goodenough, Terry Gerling, Wendy Hurst
Chair: Jayme Jones Recording Secretary: Sarah Brownlee

1. Approval of the Agenda. Shannon suggests moving Strategic planning ahead of Budget under new business. Review committees, fill as needed under new business
   Cherryl moved to approve amended agenda, Terry seconded
2. Approval of Consent Agenda **Shannon moved, Shemmaho seconded**
3. Librarian's Report: Part-time Saturday position has been filled. Giving Trees are FULL, Food for FINES are FULL. All items dropped off to the Community Harvest Food Bank next week. Out in the Open Art Show went very well, Programs for 2019 are wrapping up for 2019. Last author meeting tomorrow night (Dec 12). Graffiti again, city was notified.
4. Correspondence – Nothing to report
5. Committee Reports
   a. Finance – No finance report, quarterly reports from now
   b. Personnel – Nothing to report
   c. Public Relations/Friends – Terry reported; FOL are growing. Next booksale end of January (24 and 25). Collecting of books ongoing for the sale. Volunteers from board may be in need for the sale.
   d. Kootenay Library Federation – Nothing to report
   e. Policy – Need a policy for Digitization Station. Outline currently done. Policy committee will be presenting to the board.
   f. Building – Graffiti on two spaces of building. City aware and have been in contact with police.
6. New business/New ideas
   - Resignation of Jerry Vandenbilche
   - Introduction of new Area J rep Sarah Byers
   - Review committee
     - Finance – Shemmaho (chair), Shannon, Sarah
     - Personnel – Shannon (chair), Jill
     - Public Relations/Friends – Jesse (chair), Terry, Jayme, Wendy
     - Kootenay Library Federation – Jill (chair), Wendy (alternate)

- Policy – Jayme (chair), Shemmaho, Shannon
- Building – Sarah (chair), Jill, Shannon, Jayme, Terry

*Wendy would like to add to January agenda; a) Discussion: Intellectual Freedom. b) Discussion: Evaluation of information.

7. Old Business
    - Strategic Plan Acceptance – Priorities, values, mission statement and vision.
    - Mission : Minds Grow Here
    - Vision: Your special place in the community to explore, create, share ideas and information, and have fun (new vision)
    - Values: The board and staff at the Castlegar & District Public Library strive to provide services based on: Patron needs, Diversity and Inclusion, Understanding and Empathy, Honesty and Integrity, Reconciliation, Staff Professionalism and Expertise, Creativity and Innovation, Individual Privacy, Universal Access, Intellectual Freedom, Environmental Sustainability, Service to Community, Lifelong Learning (new values)
    - Typos – improving title of *Truth and Reconciliation Commission of Canada Calls to Action*, "WOW" factor, *borrow more and own less.* Colours to match current colours.

      Terry motions to approve the Strategic Plan as presented, seconded by Wendy

- Budget – Discussion, around juggling funds to accommodate professional development and new furnishings. **Wendy motions to approve The 2020 Budget as Kimberly presented, seconded by Jesse**
    - RSVP (by Dec.11) for Board/Staff Bowling Party Dec. 20th 5:30-8:30 Castle Bowl

Meeting adjourned 8:13pm
Next regular meeting: January 8, 7pm