

Regular Board Meeting Minutes
 October 11, 2023, 7:00 p.m.

Call to order: October 11, 2023, 7:07 p.m.

In attendance	Nova MacDougall, Mo Forster, Julie Kalesnikoff, Wendy Hurst, Jesse Ellis, Diane Galloway, Geeta Gillespie, Terry Gerling, Leeza Perehudoff
Regrets	Sue Heaton-Sherstobitoff
Chair	Nova MacDougall
Recording	Leeza Perehudoff

Territorial acknowledgement:

We would like to begin by acknowledging that the land on which we gather is the traditional and unceded territory of the Ktunaxa, the Syilx, and the Sinixt peoples.

Item	Motion	Second
1. Approval of the Agenda	Diane	Geeta
2. Approval of the September Minutes	Terry	Diane
3. Librarian's Report <ul style="list-style-type: none"> October is Library Month! The featured display is highlighting library advocacy and controversial books. Julie is away from October 14-23. Laura and Vera will be in charge for the week and sharing responsibilities. Julie is open to being contacted via cellphone should an emergency arise. New HVAC system has been installed and is working well. Laura is hosting a table for the Library at the Selkirk College Career Fair on October 12. Annual Columbia Basin Alliance for Literacy "Socks for Literacy" fundraising campaign has started – we are selling Blue Sky socks on their behalf. Children's programming is going strong; several classes have visited the Library and Reading Buddies has been successful so far. Julie will be providing twice-monthly outreach to Kinnaird Elementary and Castlegar Primary, respectively. New student page starts October 16. The Regional District of Central Kootenay has offered us two thermal-imaging cameras on a semi-permanent loan. The contract will absolve us of liability should something happen to the camera(s) while on loan. Julie and Laura are on the Joint Job Evaluation Committee and have distributed a job analysis questionnaire to all staff. Once complete, they will be sent to Kim Partanen for review. 	Mo	Wendy

<ul style="list-style-type: none"> • A Halloween costume exchange is happening in the basement October 21. • Insurance company has requested that all volunteers (including board members) over the age of 70 self-disclose. A tally sheet was filled out during the meeting. 		
4. Committee Reports		
a. Finance None.	-	-
b. Personnel <ul style="list-style-type: none"> • No new applicants on the Library Director (LD) or Recording Secretary (RS) jobs. • We posted the RS job on the Selkirk College student job board and Kootenay.Jobs. We also contacted seven universities with graduate programs in library studies – almost all directed us to alum job boards. • The board will revisit the recruitment process and consider next steps at the November meeting. • Action: All trustees to review the LD contract and provide feedback ASAP (before next meeting at latest). 	Mo	Geeta
c. Friends of the Library <ul style="list-style-type: none"> • Meeting in November – will be discussing the January booksale and brainstorming ideas for spending donations based on Library needs. (Preferably not infrastructure.) • Requesting assistance from Julie for volunteer sign-ups and sale documents (i.e., signage). 	Jesse	Wendy
d. Kootenay Library Federation <ul style="list-style-type: none"> • Accessibility Plan update – six of eight standards from legislation apply to libraries. • In 2024, we will consult and seek input from patrons and community members through a survey – results will inform gap analysis (i.e., identifying barriers to accessibility, desired conditions, and action steps). 	Wendy	Geeta
e. Policy <ul style="list-style-type: none"> • Action: Working group to meet between board meetings and develop recommendations for updating policies about (a) harassment, and (b) accessibility. 	Wendy	Terry
5. Old Business Director's insurance. <ul style="list-style-type: none"> • Trustees are insured as of new three-year policy update in July 2023. 		

<p>Columbia Basin Trust (CBT) grant update.</p> <ul style="list-style-type: none"> Discussions with the City determined that (a) the LED lights/solar array installation was not factored into 2023 budget, (b) staffing turnover and shortages contributed to lack of action, (c) there is no capacity to support contracting out the work. However, they are willing to attend a meeting with CBT to request extension. Actions: Co-Chairs and Treasurer to inquire with (a) City about any possibilities for not scrapping project and (b) CBT about possibility of extension or deferral. 		
<p>6. New Business:</p> <p>Library Workers Day on October 20.</p> <ul style="list-style-type: none"> We will be celebrating and recognizing our wonderful employees! <p>City Council Delegation on November 2.</p> <ul style="list-style-type: none"> Julie provided updated stats. Action: Co-Chairs and Treasurer to update slides and deliver presentation. 		

Adjourned: 8:00 p.m.

Next regular meeting: November 15, 2023, 6:00 p.m.