



Your place in the community to explore, create and share information and ideas

Regular Board Meeting Minutes

February 14th, 2024, 6:00 p.m.

Call to order: February 14th, 2024, 6:05 p.m.

In attendance	Wendy Hurst, Nova MacDougall, Nicole McCrea, Terry Gerling, Leeza Pehudoff, Dianne Galloway, Library Director Alex Seaborn, Cheryl Macleod, Geeta Gillies, Tina Tomlinson and Nadine Arishenkoff (guests)
Regrets	Jesse Ellis
Chair	Nova MacDougall
Recording	Nicole McCrea

Territorial acknowledgement:

We would like to begin by acknowledging that the land on which we gather is the traditional and unceded territory of the Ktunaxa, the Syilx, and the Sinixt peoples.

Item	Motion	Second
1. Approval of the Agenda	Nova	Leeza
2. Approval of the January Minutes	Terry	Leeza
3. Library Director's Report (attached) <ul style="list-style-type: none"> Casual Library Tech position has been posted lots of interest from the public Provincial reporting is progressing 	Nova	Terry
4. Committee Reports		
a. Finance (attached) <ul style="list-style-type: none"> Library accountant has been away, the last two columns of revenue and expenses have been calculated by Leeza End of 2023 budget looks great with the inclusion of the enhancement grants Utilities are sitting reasonably in the new year <ul style="list-style-type: none"> Library Director Alex has called Fortis for more information on utility billing Awaiting funding from RDCK Covid Grant monies still available 	Terry	Wendy
b. Personnel <ul style="list-style-type: none"> New Full-Time Library Tech has been hired Causal Library Tech role has been posted 	Leeza	Dianne
c. Friends of the Library <ul style="list-style-type: none"> Book Sale had a lower turnout than usual due to bad weather <ul style="list-style-type: none"> sales estimated to be down by one half in comparison to 2023 Planning for the June book sale is now underway <ul style="list-style-type: none"> May 31st - June 1st 	Leeza	Wendy
d. Kootenay Library Federation <ul style="list-style-type: none"> AGM coming up in March and will be available online <ul style="list-style-type: none"> Dianne to forward dates Further meeting to be held May 24th - 25th in Nakusp 	Leeza	Nova



Your place in the community to explore, create and share information and ideas

<p>e. Policy</p> <ul style="list-style-type: none"> ● Nothing to report 		
<p>5. Old Business</p> <ul style="list-style-type: none"> ● Continued discussion on Trustee Group <ul style="list-style-type: none"> ○ BC Library Trustee Association ○ Meets Monthly 		
<p>6. New Business:</p> <ul style="list-style-type: none"> ● March preparations for the April 10th AGM <ul style="list-style-type: none"> ○ Advertisement to be printed in newspaper ○ Handouts are available at the library front desk ○ Bookkeeper has submitted the documents to accountant for processing ○ Looking for members from the electoral district J in particular ● Stellar Vista - Library Director Alex and two board members will need to attend to sign on account ● Construction Committee - Strategic planning with City of Castlegar to better allocate enhancement funds <ul style="list-style-type: none"> ○ upgrades for former computer room as well as front desk ○ strategic plan to be put in place ● Contractor had been to site for the solar array and lighting <ul style="list-style-type: none"> ○ Approximately 3 bids required ○ Building Sustainability Grant supplied by Columbia Basin Trust and The Castlegar District Library totaling 55,000.00\$ 	Wendy	Leeza
	Nova	Geeta

Adjourned: 7:06 p.m.

Next regular meeting: March 13th, 2024, 6:00 p.m.