



Your place in the community to explore, create and share information and ideas

## Regular Board Meeting Minutes

October 9th, 2024

**Call to order:** October 9th 2024, 6:07 p.m.

<b>In attendance</b>	Alex Seaborn (Library Director), Nova MacDougall (Chair), Dianne Galloway, Geeta Gillespie, Terry Gerling, Carmine Murano, Sarah Courtemanche, Cheryl MacLeod
<b>Regrets</b>	Lynn Piva (Co Chair)
<b>Chair</b>	Nova MacDougall
<b>Recording</b>	Nicole McCrea

### Territorial acknowledgement:

We would like to begin by acknowledging that the land on which we gather is the traditional and unceded territory of the Ktunaxa, the Syilx, and the Sinixt peoples.

Item	Motion	Second
<b>1. Approval of the Agenda</b>	Nova	Sarah
<b>2. Approval of the October Minutes</b>	Geeta	Diane
<b>3. Library Director's Report (attached)</b>	Nova	Sarah
<b>4. Committee Reports</b>		
<b>a. Finance</b> <ul style="list-style-type: none"> <li>Nothing to Report</li> </ul>		
<b>b. Personnel</b> <ul style="list-style-type: none"> <li>Nothing to Report</li> </ul>		
<b>c. Friends of the Library</b> <ul style="list-style-type: none"> <li>Planning meeting for the January book sale will be held on November 20th at 1:00 pm.</li> </ul>	Nova	Geeta
<b>d. Kootenay Library Federation</b> <ul style="list-style-type: none"> <li>The KLF Spring Meeting will be held in Castlegar around May 2025.</li> </ul>	Nova	Geeta
<b>e. Policy / Building committee</b> <ul style="list-style-type: none"> <li>Nothing to Report</li> </ul>		
<b>5. Old Business</b> <ul style="list-style-type: none"> <li>50th Anniversary - Celebration <ul style="list-style-type: none"> <li>The event will be featured in the Castlegar News on Thursday, October 10th.</li> <li>The celebration was a great success, bringing the community together and resulting in the collection of interesting artifacts and archival items.</li> <li>The Castlegar Library archival binders that were showcased during the event have been returned upstairs for public access.</li> </ul> </li> <li>Strategic Planning <ul style="list-style-type: none"> <li>A consultant for the strategic plan has been appointed.</li> <li>A meeting for library stakeholders, including board members, will be held on October 17th from 6:00 to</li> </ul> </li> </ul>		



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<p>8:00 pm to gather input for the library.</p> <ul style="list-style-type: none"> <li>○ A full-day strategic planning session is scheduled for November 2nd from 9:00 to 4:00.</li> <li>○ A copy of the previous strategic plan will be distributed to newer board members to familiarize them with the process.</li> </ul>		
<p><b>6. New Business:</b></p> <ul style="list-style-type: none"> <li>● The City of Castlegar’s Assistant Manager of Facilities was contacted about accessibility improvements, flooring, and door upgrades.</li> <li>● Plans are underway to reorganize the upstairs areas. Other Kootenay libraries such as Creston and Grand Forks’ recent upgrades are being used as a source for potential reorganizations and renovations.</li> <li>● The Castlegar Library has not received a response from the City regarding the 2% increase for the budget year 2024. This was stated to be expected in the second quarter of 2024 in a letter previously received from the City. Our city representative is looking into the matter.</li> <li>● Following the 2009 funding cuts, the Castlegar Library is seeking additional grants and funding opportunities, including support from CBT and event grants through the City of Castlegar.</li> <li>● Potential Archive Project -             <ul style="list-style-type: none"> <li>○ A proposal has been made to Library Director Alex to assist in digitizing the Castlegar Library’s archival binders. This opportunity will be further explored, with the possibility of making the digitized content accessible through links on the library’s website.</li> </ul> </li> </ul>		

**Adjourned:** 6:50 p.m.

**Next regular meeting:** November 13th 2024, 6:00 p.m.